



**EXECUTIVE ORDER PCG NO. 07
SERIES OF 2024**

AN ORDER PROVIDING AN UPDATED GUIDELINES FOR THE PREVENTION AND CONTROL OF TUBERCULOSIS IN THE CITY GOVERNMENT OF PASIG

WHEREAS, the Local Government Code of 1991 states that every local government shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;

WHEREAS, pursuant to the goal of eradicating tuberculosis by 2035, Republic Act No. 10767 or An Act Establishing a Comprehensive Philippine Plan of Action to Eliminate Tuberculosis as a Public Health Problem and Appropriating Funds Therefore was passed on 25 July 2015;

WHEREAS, there is a need to update the guidelines for the prevention and control of Tuberculosis in the City Government;

NOW, THEREFORE, I, VICTOR MA REGIS N. SOTTO, City Mayor of Pasig, by virtue of the powers vested in me by law, do hereby adopt the following:

SECTION 1. COVERAGE – These guidelines shall apply to all appointive employees of the City Government regardless of appointment status. These guidelines should also apply to all elective officials and those hired under contracts of service and job orders.

SECTION 2. METHOD OF TREATMENT – The City Government of Pasig shall adopt a patient-centered approach in the treatment of Tuberculosis (TB) while assuring treatment adherence. The following policies shall be observed:

- i. Screening by chest x-ray shall be required annually among City Government employees as part of their Annual Physical Examination, with the exception of confirmed pregnant employees. A rapid diagnostic test such as the Xpert/MTB Rif test, shall be the primary diagnostic test for those who will be diagnosed as presumptive TB patients based on the chest x-ray result and for the confirmed pregnant employees.
- ii. All diagnosed drug-susceptible tuberculosis (DSTB) and Drug-resistant tuberculosis (DRTB) cases shall be provided with an appropriate anti-TB regimen as soon as possible. Complete treatment for the whole duration of the prescribed treatment must be observed.
- iii. Recording and reporting of cases shall be implemented in all health centers TB DOTS/iDOTS facilities in the City of Pasig.



- iv. Treatment response shall be monitored through scheduled follow-up smear microscopy exam and clinical assessment by the health center physician or attending physicians.
- v. The health center physician shall issue a provisional medical certificate to be renewed monthly until the patient completes their treatment.
- vi. There must be an uninterrupted supply of all essential anti-TB medicines and other essential commodities.
- vii. There must be a strong political commitment to ensure sustained comprehensive implementation of the National Tuberculosis Control Program.

SECTION 3. INFORMATION DISSEMINATION – The City Health Department (CHD) shall be principally responsible for raising awareness on TB prevention, control, and treatment through information dissemination. The awareness program shall focus on the nature, transmission, treatment, control, and management of TB in the workplace.

SECTION 4. GUIDELINES – The following shall apply:

- i. The City Health Department (CHD) shall conduct mandatory Annual Medical Examination of all employees. The examination shall be held on the birth month of the employees, as detailed in a separate memorandum order. Active case finding of TB disease through chest x-ray may also be conducted as scheduled for selected group/sectors of City Government employees as deemed necessary. The Human Resource Development Office (HRDO), as the repository of all personal information of the employees of the City Government, shall provide the CHD with this information at least one (1) month before the actual conduct of examinations.
- ii. Appointive and elective employees with chest x-ray findings of TB shall be given two (2) weeks to complete all necessary diagnostic test from the actual date of their annual medical examination to be submitted to the employees' clinic for proper evaluation and management. All employees diagnosed with Tuberculosis will be provided with adequate and appropriate anti-TB regimen promptly and will be referred to the DOTS/iDOTS facility nearest to the area of their residence and will be placed on mandatory sick leave. Job order personnel and those hired under contract of service, however, shall not be eligible for absences with pay in accordance with the terms and condition of their contracts.
- iii. For bacteriologically-confirmed TB (BCTB) patients or employees (with MTB detected result in Xpert/MTB Rif test), two (2) weeks of continuous treatment is necessary before being declared for resumption of work duties. No BCTB patients or employees shall be allowed to return to work without a negative Direct Sputum Smear Microscopy (DSSM) result and proof of treatment or Medical Certificate issued by a Health Center Physician (TB DOTS/iDOTS facility).



- iv. For Clinically Diagnosed TB (CDTB) patients/employees, they can return to their work duties after one (1) week of uninterrupted TB treatment, as long as treatment compliance is assured and there is clinical improvement. Medical Certificate shall be issued by the Health Center Physician as proof of resumption of duty/ work.
- v. For Drug-Resistant Tuberculosis (DRTB) patients or employees, one (1) month of continuous treatment is necessary before such patient or employee is cleared for resumption of his/her work duties. No DRTB patient or employee shall be allowed to return to work without a negative Smear Microscopy (SM) examination result and proof of treatment and presentation of a Medical certificate issued by the IDOTS facility or Sumilang Satellite Treatment Center (STC).
- vi. All City Government employees undergoing TB treatment (whether as DSTB or DRTB patient) are required to present a monthly progress report or Medical Certificate issued by the TB DOTS Center, IDOTS facility or Sumilang STC addressed to the office or department in which the employee is directly reporting to state therein that the said patient is compliant and consistent with the treatment.
- vii. All City Government employees who have undergone TB treatment must present a Medical Certificate upon completion of his/her treatment to the office or department in which he/she directly reports to. Failure to do so may cause the issuance of a *Notice to Explain* directed at the employee and subject the said employee to the appropriate administrative sanction/s.
- viii. All medical certificate issued by the DOTS/iDOTS facility shall be presented to GAD Wellness Clinic for references.
- ix. All employees who underwent TB treatment or had suggestive Pulmonary Tuberculosis (PTB) disease on their previous x-ray results must present their previous or most recent x-ray film study/ examination and results for an imperative comparative study before conducting annual x-ray examination. For clearance of Annual Physical Exam (APE), outside x-ray study or x-ray examination from other facilities are allowed on condition that they will provide their preceding x-ray study/film.
- x. Human resource action such as promotion, transition from job order or contract of service to casual, or movement from non-career to career service will be acted upon by the HRDO only upon presentation of a medical certificate/clearance issued by a health center physician indicating that the individual is no longer infectious. Human resource actions such as those enumerated shall be deferred until the required clearance is secured.
- xi. All information including personal data and data on treatment and other examinations of employees and patients with Tuberculosis shall be strictly kept confidential based on Republic Act 10173, otherwise known as the Data Privacy Act of 2012, its implementing Rules and Regulations, and issuances of the National Privacy Commission.



SECTION 5. SEPARABILITY CLAUSE. – If for any reason, any section or provision of this Order is held unconstitutional or invalid by competent court, such judgment or action shall not affect or impair the other sections or provisions hereof.

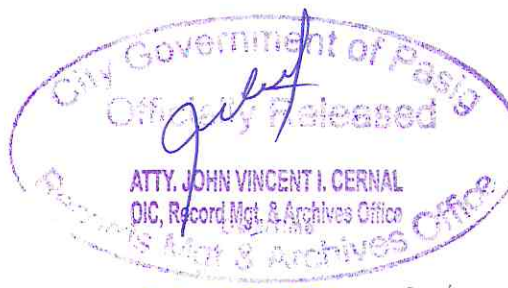
SECTION 6. REPEALING CLAUSE. – All other orders, issuances, memorandum, rules or regulations, or parts hereof inconsistent herewith are hereby repealed, amended, or modified accordingly.

SECTION 7. DISSEMINATION. – Copies of this Executive Order shall be furnished within seventy-two (72) hours from its issuance to the Office of the President and the Metro Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455(1)(xii) of the Local Government Code of 1991.

SECTION 8. EFFECTIVITY. – This Order shall take effect immediately.

ISSUED this 20th day of March 2024 at the City of Pasig, Metro Manila.


VICTOR MA REGIS M. SOTTO
City Mayor


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